



# RYAN WHITE HIV/AIDS PROGRAM DATA REPORT (RDR)

## Overview and Question and Answer (Q&A) Session

Two RDR Overview and Q&A Sessions are being offered during which grantees can ask questions related to the completion and submission of the 2010 RDR. The Webcast is open to all grantees.

### Session Dates

Option 1: April 5, 2011, 1:00 PM ET  
Option 2: April 12, 2011, 1:00 PM ET

### PREPARING FOR THE RDR OVERVIEW AND Q&A SESSION

New Users:	Experienced Users
Step 1: Complete the RDR self-directed training outlined below.	Step 1: Prepare RDR questions that you have.
Step 2: Prepare RDR questions that you have.	Step 2: Attend one of the two Webinars.
Step 3: Attend one of the two Webinars.	

### QUESTIONS

RDR Training Contact	WebEx Contact
Ryan White HIV/AIDS Program Data Support 1-888-640-9356, 9:00 AM to 5:30 PM (ET), M to F <a href="mailto:RyanWhiteDataSupport.wrma@csrincorporated.com">RyanWhiteDataSupport.wrma@csrincorporated.com</a>	Anna Atherton 301-577-3100 ext.21 <a href="mailto:aatherton@mscginc.com">aatherton@mscginc.com</a>

## RDR Self Directed Training

The HIV/AIDS Bureau (HAB) anticipates that the 2010 Annual Ryan White HIV/AIDS Program Data Report (RDR) will be the final submission of this report. Because the RDR has remained the same for the past few years, HAB elected to forego providing training on the completion and submission of the RDR at the annual regional trainings. Therefore, HAB has developed a self-study option for new users—specifically individuals at grantee organizations who have not previously submitted the RDR—that will provide grantees with the foundational information necessary for understanding and successfully completing the 2010 RDR. **Note:** The [RDR Instruction Manual](#) and [Data Report Form](#) serve as the “textbooks” for this course. Users are strongly encouraged to read these documents carefully while working through the course content.

#### [Lesson 1: General Information and Data Utilization](#)

This lesson highlights the purpose of the RDR and HAB’s use of the data collected.

#### [Lesson 2: Electronic Handbooks \(EHBs\) Overview for Grantees](#)

As an introduction to the Electronic Handbooks (EHBs), this session covers topics such as system registration, navigation, and general functions that grantees must understand when using the EHBs.

#### [Lesson 3: Introduction to the RDR](#)

This lesson provides a basic explanation of the data report, terminology, and reporting responsibilities. It also includes a review of activities involved in the submission of the RDR.

Exercise	Solution
Terminology Review ( <a href="#">PDF</a> )	<a href="#">(PDF)</a>
Understanding Reporting Scope ( <a href="#">PDF</a> )	<a href="#">(PDF)</a>
Funding Relationships ( <a href="#">PDF</a> )	<a href="#">(PDF)</a>

#### [Lesson 4: RDR System Data Reporting Overview](#)

An introduction to data reporting using the RDR Web system, this lesson covers topics such as accessing the RDR via the EHBs, system navigation, data entry, and report submission.

#### [Lesson 5: A Section-by-Section Review of the RDR](#)

A basic review of many of the data elements captured in the 2010 RDR, this lesson explains how to avoid making common data entry errors.

Exercise	Solution
Vignette Worksheets ( <a href="#">PDF</a> )	<a href="#">(PDF)</a>

#### [Course Evaluation](#)